



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS

SHELLY EDGERTON
DIRECTOR

BARRIER FREE DESIGN BOARD
Michigan Library & Historical Center
Lake Superior Conference Room
702 West Kalamazoo Street,
Lansing, MI 48933

MINUTES
September 16, 2016
9:30 a.m.

MEMBERS PRESENT

Mr. Ronald Campbell
Mr. Michael Harris
Mr. Chris Mackay
Mr. Aaron Besmer
Mr. Jason Turkish
Mr. Vincent Deleonardis
Mr. Greg Pollock

MEMBERS ABSENT

Mr. Jeff Spencer
Ms. Emily Blauw

DEPARTMENT PERSONNEL ATTENDING

Mr. Keith Lambert, Acting Director, Bureau of Construction Codes
Mr. Stanley Skopek, Chief, Permits & Plan Review Division, Bureau of Construction Codes
Ms. LeeAnn Allaire, Manager, Administrative Services Division, Bureau of Construction Codes
Ms. Lakisha Thomas, Assistant, Administrative Services Division, Bureau of Construction Code
Mr. Scott Patterson, IT Analyst, Administrative Services Division, Bureau of Construction Code
Ms. Usha Menon, Plan Reviewer, Plan Review Division, Bureau of Construction Codes

OTHERS IN ATTENDANCE

Mr. Robert McNutt, City of Kalamazoo
Mr. Steve Lomske, City of Northville
Ms. Natalie Lomske, City of Northville

1. CALL TO ORDER AND DETERMINATION OF QUORUM

Chairman Turkish called the meeting to order at 9:30 a.m. A quorum was determined to be present at that time.

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2. APPROVAL OF AGENDA

A **MOTION** was made by board member Harris and **SECONDED BY** board member Besmer to approve the agenda. **MOTION CARRIED.**

3. APPROVAL OF MINUTES

A **MOTION** was made by board member Pollock and **SECONDED BY** board member Harris to approve the minutes of the July 15, 2016 meeting. **MOTION CARRIED.**

4. EXCEPTION APPLICATIONS

- a) Following discussion a **MOTION** was made by board member Pollock and **SECONDED BY** board member Harris to uphold the judge's decision to deny the request for exception and **DECLINE** the appeal of the Regency Square Apartments of Kalamazoo. **MOTION CARRIED.**

5. NEW BUSINESS

None.

6. UNFINISHED BUSINESS

None.

7. BUREAU REPORT

- a) Mr. Lambert reported on the reorganization the Bureau of Construction Codes underwent in August of this year. This change was made to better provide consistency within the divisions, as well as the bureau as a whole. Licensing and Complaints Division was developed to handle licensing and renewals more effectively. The code divisions will no longer assist with licensing they will handle only code matters. Permits and Plan Review Division has been formed together to provide consistent processing when permits require plans to be submitted. Ms. LeeAnn Allaire and Ms. Lakisha Thomas will conduct the Board and Commission meetings to provide more consistency of communication and operation of the meetings.

Mr. Harris questioned if the Bureau was under the 2013 Rehabilitation Code. Mr. Skopek confirmed that the Bureau was still under the 2012 Code but will change January 2017 to the 2015 code.

- b) The Bureau is looking to change how to process Barrier Free Design exceptions as well as how to handle Barrier Free Design complaints. Some issues that come up is whether it is a Barrier Free Design issue or a Construction Code Appeal issue that will need to be handled at a local level.

Chairman Turkish asked for a better understanding on what exceptions would be going in front of the board or what will be granted or denied at staff level. Mr. Lambert stated that counsel had looked over the statue and determined it was up to the board and not the staff. Mr. Lambert informed the Commissioners that staff would gather all proper findings and bring it in front of the board to review and make the finale decisions.

Chairman Turkish requested to have a one-time meeting with counsel to go over the statue and ask any questions that the Commissioners may have.

8. E-PLAN CHECK DEMO

Mr. Patterson presented a step by step demonstration on the process for a licensee to renew their license online through the new Accela program. Board members were also presented with a demonstration on how customers have the convenience of filing for a permit through Accela. This allows applicants to submit required plans for permits. Applicants will still have the option to submit a paper application.

9. PUBLIC COMMENT

Steve Lomske, city of Northville, stated he submitted several complaints to the board as well as sent a letter to the board. Mr. Lomske has been an architect and a builder for thirty years. His daughter Natalie Lomske has experienced barrier free issues in the city of Ann Arbor. These issues were taken to the Building Department of Ann Arbor however the issues have not been resolved. Mr. Lomske requested that the board put the topic of scope of work in PA 1 of 1966 along with a document that clearly shows how to interpret the code and the three levels of construction. Mr. Lomske hopes this would help other architects and building officials, as well as other citizens, that experience barrier free issues.

10. 2016 MEETING DATES

November 18th (9:30 a.m., 702 W. Kalamazoo Street, Michigan Library & Historical Center – Lake Superior Conference Room)

11. 2017 MEETIN DATES

1/12, 3/16, 5/18, 7/20, 9/14, 11/16 (9:30 a.m., 611 W. Ottawa Street, Upper Level Conference Room #2)

12. ADJOURNMENT

A **MOTION** was made by board member Harris and **SECONDED BY** board member Besmer to adjourn the meeting at 10:50 a.m. **MOTION CARRIED.**